



The Office of Charity Commissioner  
धर्मादाय आयुक्तालय, महाराष्ट्र राज्य



सत्यमेव जयते

# DĀTĀ दाता

Digital Administration for Transparency and Accountability

दाता : पारदर्शकता आणि बांधिलकीसाठी संगणकीकृत प्रशासन

# **GUIDELINES FOR ONLINE REGISTRATION OF SOCIETY**



Office of the Charity Commissioner  
Government of Maharashtra



## Introduction

**Welcome to Charity Organization website. Now we will understand the procedure for online registration of Society under the Society Registration Act, 1860.**



## Caution

**Name of the Society to be registered, shall not be identical with the name of any Country or any State or resembled with any body constituted by the Government or any local authority or which is prohibited under Emblems and Names (Prevention of Improper Use) Act, 1950 such as India / Maharashtra Education Society / Corruption eradication / Human Rights Committee.**



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Application Guidelines

LOGIN

New User Registration

COURT ORDER

SUBMIT YOUR TRUST ACCOUNTS

VIEW HOSPITAL DETAILS

VIEW BED AVAILABILITY

KNO



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Shri Devendra Fadnavis  
Hon'ble Chief Minister



Shri S. B. Savale  
Hon'ble Charity  
Commissioner

## Announcement

Archive



Inauguration of the office of the Joint  
Charity Commissioner, Public Trust,  
Aurangabad

Read more

6 January 2015



Workshop 2015 held at Judicial Academy,  
Uttan

Read more

6 January 2016



Facilities Available For Weaker And Poor  
Citizens

Read more

6 January 2015

Circulars (Section wise)

Circulars (Serial wise)

Charity Offices

Charity Hospitals

Firstly, move on to the  
charity organization  
website

charity.maharashtra.gov.in.



Now click on “New User Registration”.

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Read more

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Circulars (Section wise)

Circulars (Serial wise)

Charity Offices

Charity Hospitals



Fill every necessary information in the boxes displayed on the screen for New User Registration.

Name	<input type="text"/>	Local Name	<input type="text"/>
Mobile Number	<input type="text"/>	Email	<input type="text"/>
User Name	<input type="text"/>		
Password	<input type="password"/>	Confirm Password	<input type="password"/>
	(e.g Abcd@1234)		
Gender	<input type="text" value="Select"/>	Date of Birth	<input type="text"/>
Building Name Or Office Name	<input type="text"/>		
Street Name	<input type="text"/>		
LandMark	<input type="text"/>		
Pin	<input type="text"/>	District	<input type="text" value="Select"/>
Taluka	<input type="text" value="Select"/>	Village	<input type="text" value="Select"/>
Please Enter Correct Code.			
<a href="#">Generate New Image</a>			
<input type="text"/>			
Type the code from the image			

Only Trustee, Society member or Event Mandal Member to register as a user and fill the form for their Trust/Society/Event

[Login](#)

[Register](#)

[Clear](#)



In this way, fill up the form properly and also create your own user name and password (note them somewhere for memory).

Name	<input type="text" value="Anil"/>	Local Name	<input type="text" value="अनिल"/>
Mobile Number	<input type="text" value="8422924533"/>	Email	<input type="text" value="anil_kadam2005@yahoo.co.in"/>
User Name	<input type="text" value="Anil"/>	Confirm Password	<input type="password" value="....."/>
Password	<input type="password" value="....."/> (e.g Abcd@1234)	Date of Birth	<input type="text" value="09/12/1978"/>
Gender	<input type="text" value="Male"/>		<input type="text" value="पाथे नॉलेज नेटवर्क प्राइवेट लिमिटेड"/>
Building Name Or Office Name	<input type="text" value="Parth Knowledge Network Pvt. Ltd."/>		<input type="text" value="सेक्टर 17"/>
Street Name	<input type="text" value="Sector 17"/>		<input type="text" value="विसवाच्या जवळ"/>
LandMark	<input type="text" value="Near Visava"/>	District	<input type="text" value="Mumbai"/>
Pin	<input type="text" value="400708"/>	Village	<input type="text" value="Mumbai"/>
Taluka	<input type="text" value="Mumbai"/>		

Please Enter Correct Code.  
  
Generate New Image  
  
Type the code from the image

Only Trustee, Society member or Event Mandal Member to register as a user and fill the form for their Trust/Society/Event

Login

Register

Clear





For Security reason, type  
figure, number seen on  
the screen, as it is.

Name	<input type="text" value="Anil"/>	Local Name	<input type="text" value="अनिल"/>
Mobile Number	<input type="text" value="8422924533"/>	Email	<input type="text" value="anil_kadam2005@yahoo.co.in"/>
User Name	<input type="text" value="Anil"/>	Confirm Password	<input type="password"/>
Password	<input type="password" value="....."/> (e.g Abcd@1234)	Date of Birth	<input type="text" value="09/12/1978"/>
Gender	<input type="text" value="Male"/>		<input type="text" value="पाथे नॉलेज नेटवर्क प्राइवेट लिमिटेड"/>
Building Name Or Office Name	<input type="text" value="Parth Knowledge Network Pvt. Ltd."/>		<input type="text" value="सेक्टर 17"/>
Street Name	<input type="text" value="Sector 17"/>		<input type="text" value="विसवाच्या जवळ"/>
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Taluka	<input type="text" value="Mumbai"/>		



Only Trustee, Society member or Event Mandal Member to register as a user and fill the form for their Trust/Society/Event

Login

Register


Clear



Click on "Register".

Name	<input type="text" value="Anil"/>	Local Name	<input type="text" value="अनिल"/>
Mobile Number	<input type="text" value="8422924533"/>	Email	<input type="text" value="anil_kadam2005@yahoo.co.in"/>
User Name	<input type="text" value="Anil"/>	Confirm Password	<input type="password"/>
Password	<input type="password" value="....."/> (e.g Abcd@1234)	Date of Birth	<input type="text" value="09/12/1978"/>
Gender	<input type="text" value="Male"/>		<input type="text" value="पाथे नॉलेज नेटवर्क प्राइवेट लिमिटेड"/>
Building Name Or Office Name	<input type="text" value="Parth Knowledge Network Pvt. Ltd."/>		<input type="text" value="सेक्टर 17"/>
Street Name	<input type="text" value="Sector 17"/>		<input type="text" value="विसवाच्या जवळ"/>
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Pin	<input type="text" value="400708"/>	Village	<input type="text" value="Mumbai"/>
Taluka	<input type="text" value="Mumbai"/>		

Please Enter Correct Code.



Generate New Image

Type the code from the image

Only Trustee, Society member or Event Mandal Member to register as a user and fill the form for their Trust/Society/Event

Login



Your form will be registered and you will get the respective message.

**Data has been saved successfully**

Name	<input type="text"/>	Local Name	<input type="text"/>
Mobile Number	<input type="text"/>	Email	<input type="text"/>
User Name	<input type="text"/>	Confirm Password	<input type="text"/>
Password	<input type="text"/>	Date of Birth	<input type="text"/>
(e.g. Abcd@1234)			
Gender	<input type="text" value="Select"/>		
Building Name Or Office Name	<input type="text"/>		
Street Name	<input type="text"/>		
LandMark	<input type="text"/>		
Pin	<input type="text"/>	District	<input type="text" value="Select"/>
Taluka	<input type="text" value="Select"/>	Village	<input type="text" value="Select"/>



[Generate New Image](#)

Type the code from the image

Only Trustee, Society member or Event Mandal Member to register as a user and fill the form for their Trust/Society/Event

[Login](#)

Register

Clear



Now click on "Login".

### Data has been saved successfully

Name	<input type="text"/>	Local Name	<input type="text"/>
Mobile Number	<input type="text"/>	Email	<input type="text"/>
User Name	<input type="text"/>	Confirm Password	<input type="text"/>
Password	<input type="text"/>	Date of Birth	<input type="text"/>
(e.g. Abcd@1234)			
Gender	<input type="text" value="Select"/>		
Building Name Or Office Name	<input type="text"/>		
Street Name	<input type="text"/>		
LandMark	<input type="text"/>		
Pin	<input type="text"/>	District	<input type="text" value="Select"/>
Taluka	<input type="text" value="Select"/>	Village	<input type="text" value="Select"/>



[Generate New Image](#)

Type the code from the image

Only Trustee, Society member or Event Mandal Member to register as a user and fill the form for their Trust/Society/Event

Login

Register


Clear



Here, type your  
registered user name  
and password.

## Login

Please Enter Correct Code.



Generate New Image

Type the code from the image


[Forgot Password ?](#) | [Register User](#)



For Security reason, type  
figure, number seen on  
the screen, as it is.

## Login

Please Enter Correct Code.



[Generate New Image](#)

Type the code from the image


[Forgot Password ?](#) | [Register User](#)



Now click on “Login”.

## Login

Please Enter Correct Code.



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Type the code from the image

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- [Register Trust](#)
- [Data Entry](#)
- [RTI](#)
- [Schedule VIIA](#)
- [File A Application Scheme Change](#)
- [Apply Certified True Copy](#)
- [File An Appeal Request](#)
- [Trust Accounts](#)
- [Society](#)
- [LOGOUT](#)

- [Event](#)
- [Take An Objection](#)
- [Schedule-I Register Report](#)
- [Trust Update](#)
- [Search Schedule-I Data](#)
- [Schedule-I Data Entry](#)

### My Applications

**Register Trust**

**Register A Society**

**Register An Event (41C)**

**File A Change Report**

**Request Certified Copy**

**Pay Your Fees**

**Submit Your Accounts**

**File A Complaint**

Service Request Number

Application Type

Application Date

Trust Name

SEARCH

Service Request Number	Application Type	Trust Name	Application Date	Status
------------------------	------------------	------------	------------------	--------

Now you are on your Home Page.








[Home](#)
[Register Trust](#)
[Data Entry](#)
[RTI](#)
[Schedule VIIA](#)
[File A Application Scheme Change](#)
[Apply Certified True Copy](#)
[File An Appeal Request](#)
[Trust Accounts](#)
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[LOGOUT](#)


[Event](#)
[Take An Objection](#)
[Schedule-I Register Report](#)
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[Search Schedule-I Data](#)
[Schedule-I Data Entry](#)


My Applications


  
**Register Trust**


  
**Register A Society**


  
**Register An Event (41C)**

  
**File A Change Report**

  
**Request Certified Copy**

  
**Pay Your Fees**

  
**Submit Your Accounts**

  
**File A Complaint**

Service Request Number 
 Application Type

Application Date 
 Trust Name

[SEARCH](#)

Service Request Number	Application Type	Trust Name	Application Date	Status
1				

You can avail the benefits of services displayed in the colorful boxes.



## Directions for online Registration of Society

1. Applicant shall submit online application.
2. Before starting the procedure, keep the necessary documents with you and scan and save them on desktop.
3. Those documents shall be 150 DPI in size and in black and white.
4. For list of necessary documents, please click on “Preliminary Procedure” on Home Page of our website.
5. After login, click on “Register A Society”.
6. After clicking on “Register A Society”, fill the form properly.



- [Register Trust](#)
- [Data Entry](#)
- [RTI](#)
- [Schedule VIIA](#)
- [File A Application Scheme Change](#)
- [Apply Certified True Copy](#)
- [File An Appeal Request](#)
- [Trust Accounts](#)
- [Society](#)
- [LOGOUT](#)

- [Event](#)
- [Take An Objection](#)
- [Schedule-I Register Report](#)
- [Trust Update](#)
- [Search Schedule-I Data](#)
- [Schedule-I Data Entry](#)

### My Applications

- [Register Trust](#)
- [Register A Society](#)
- [Register An Event \(41C\)](#)
- [File A Change Report](#)
- [Request Certified Copy](#)
- [Pay Your Fees](#)
- [Submit Your Accounts](#)
- [File A Complaint](#)

Service Request Number

Application Type

Application Date

Trust Name

SEARCH

Service Request Number	Application Type	Trust Name	Application Date	Status
------------------------	------------------	------------	------------------	--------

Now click on "Register A Society".



Fill every necessary information in the form displayed on the screen.

Society Registration ?

PTR Office

**Society Detail**

Society Name *	<input type="text" value="ABC"/>	Local Society Name	<input type="text" value="एबीएसी"/>
Building Name Or Office Name	<input type="text" value="Parth Knowledge Network Pvt. Ltd."/>		<input type="text" value="पार्थ नॉलिज नेटवर्क प्राइवेट लिमिटेड"/>
Street Name	<input type="text" value="Sector 17"/>		<input type="text" value="सेक्टर 17"/>
LandMark	<input type="text" value="Near Visava"/>		<input type="text" value="विसवाच्या जवळ"/>
Pin	<input type="text" value="400708"/>	District	<input type="text" value="Mumbai"/>
Taluka	<input type="text" value="Mumbai"/>	Village	<input type="text" value="Mumbai"/>

Names of Members

Sr.No	Name of the Member	Date of Birth	Gender	Occupation	Mobile No	Email	Aadhar No	PAN No	Nationality
1	Anil	09/12/1978	Male		8422924533	anil_kadam2005@yahoo.co.in			Edit



Screen will display name  
of the Applicant and  
other details.

### Names of Members

Sr.No	Name of the Member	Date of Birth	Gender	Occupation	Mobile No	Email	Aadhar No	PAN No	Nationality
1	Anil	09/12/1978	Male		8422924533	anil_kadam2005@yahoo.co.in			Edit

Navigation controls: back, forward, page 1, dropdown menu (10)

**ADD MEMBER**

### Mode of Succession

Mode of Succession \*  Minimum No Of Members   
Maximum No Of Members  Tenure of Members   
 For Life

- Objects of the society
- Charitable/Welfare
  - Educational
  - Medical
  - Old Age Homes
  - Orphanage
  - Religious
  - Social Service
  - Sports
  - Others

Particular other than documents about the origin or creation of society

Particular of scheme if any relating to the society



Click on “Edit” for filling the remaining information of the Applicant such as Aadhar Card Number, Pan Card Number.

### Names of Members

Sr.No	Name of the Member	Date of Birth	Gender	Occupation	Mobile No	Email	Aadhar No	PAN No	Nationality
1	Anil	09/12/1978	Male		8422924533	anil_kadam2005@yahoo.co.in			

Edit

ADD MEMBER

### Mode of Succession

Mode of Succession \*  Minimum No Of Members

Maximum No Of Members  Tenure of Members

For Life

- Objects of the society
- Charitable/Welfare
  - Educational
  - Medical
  - Old Age Homes
  - Orphanage
  - Religious
  - Social Service
  - Sports
  - Others

Particular other than documents about the origin or creation of society

Particular of scheme If any relating to the society



Now click on “ADD MEMBER”, for filling the Names of Members and their other information.

### Names of Members

Sr.No	Name of the Member	Date of Birth	Gender	Occupation	Mobile No	Email	Aadhar No	PAN No	Nationality
1	Anil	09/12/1978	Male		8422924533	anil_kadam2005@yahoo.co.in			Edit

ADD MEMBER

### Mode of Succession

Mode of Succession \*  Minimum No Of Members

Maximum No Of Members  Tenure of Members

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- Objects of the society
- Charitable/Welfare
  - Educational
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  - Orphanage
  - Religious
  - Social Service
  - Sports
  - Others

Particular other than documents about the origin or creation of society

Particular of scheme If any relating to the society



Fill every necessary information of Members, in the form displayed on the screen. It is mandatory to fill information in the box where star sign is there.

Taluka  Mumbai  
Village

### Names of Members

Sr.No	Name of the Member	Date of Birth	Gender	Occupation	Mobile No	Email	Aadhar No	PAN No	Nationality
-------	--------------------	---------------	--------	------------	-----------	-------	-----------	--------	-------------

1	Anil								
---	------	--	--	--	--	--	--	--	--

ADD MEMBER

Mode of Suc

Mode of Suc

Maxim

Objects of th

Particular o

documents

origin or creation of

society

Movable Property Details

ADD MOVABLE PROPERTY

#### Add Member

Name of the Trustee *	<input type="text" value="sachin"/>	Local Trustee Name	<input type="text" value="सचिन"/>
Gender *	<input type="text" value="Male"/>	Date of Birth *	<input type="text" value="09/12/1978"/>
Occupation *	<input type="text" value="Service"/>	Designation *	<input type="text" value="Member"/>
Building Name Or Office Name	<input type="text" value="Parth Knowledge Network Pvt. Ltd."/>		<input type="text" value="पार्थ नॉलिज नेटवर्क प्राइवेट लिमिटेड"/>
Street Name	<input type="text" value="sector 17"/>		<input type="text" value="सेक्टर 17"/>
LandMark	<input type="text" value="Near Visava"/>		<input type="text" value="विसवाच्या जवळ"/>
Pin	<input type="text" value="400708"/>	District	<input type="text" value="Mumbai"/>
Taluka	<input type="text" value="Mumbai"/>	Village	<input type="text" value="Mumbai"/>
Mobile No *	<input type="text" value="8422924533"/>	Email Id *	<input type="text" value="sachin_kadam2005@yahoo.co.in"/>





After filling information,  
click on “SAVE”.

Taluka  Mumbai  
Village

### Names of Members

Sr.No	Name of the Member	Date of Birth	Gender	Occupation	Mobile No	Email	Aadhar No	PAN No	Nationality
-------	--------------------	---------------	--------	------------	-----------	-------	-----------	--------	-------------

1	Anil
---	------

ADD MEMBER

### Mode of Succession

Mode of Succession

Maximum Number of Members

Objects of the Charity

Particulars of the documents and their origin or creation of society

### Movable Property Details

ADD MOVABLE PROPERTY

#### Add Member

Name of the Trustee *	<input type="text" value="sachin"/>	Local Trustee Name	<input type="text" value="सचिन"/>
Gender *	<input type="text" value="Male"/>	Date of Birth *	<input type="text" value="09/12/1978"/>
Occupation *	<input type="text" value="Service"/>	Designation *	<input type="text" value="Member"/>
Building Name Or Office Name	<input type="text" value="Parth Knowledge Network Pvt. Ltd."/>		<input type="text" value="पार्थ नॉलिज नेटवर्क प्राइवेट लिमिटेड"/>
Street Name	<input type="text" value="sector 17"/>		<input type="text" value="सेक्टर 17"/>
LandMark	<input type="text" value="Near Visava"/>		<input type="text" value="विसवाच्या जवळ"/>
Pin	<input type="text" value="400708"/>	District	<input type="text" value="Mumbai"/>
Taluka	<input type="text" value="Mumbai"/>	Village	<input type="text" value="Mumbai"/>
Mobile No *	<input type="text" value="8422924533"/>	Email Id *	<input type="text" value="sachin_kadam2005@yahoo.co.in"/>

**SAVE** Close



Mention the Mode of  
Succession of Members  
as per the provisions in  
your Sub-Rules.

Sr.No	Name of the Member	Date of Birth	Gender	Occupation	Mobile No	Email	Aadhar No	PAN No	Nationality
1	Anil	09/12/1978	Male		8422924533	anil_kadam2005@yahoo.co.in			<a href="#">Edit</a>

Navigation: < 1 > 10

**ADD MEMBER**

### Mode of Succession

Mode of Succession \*

Minimum No Of Members

Maximum No Of  
Members \*

Tenure of Members

For Life

Objects of the society

- Charitable/Welfare
- Educational
- Medical
- Old Age Homes
- Orphanage
- Religious
- Social Service
- Sports
- Others

Particular other than  
documents about the  
origin or creation of  
society

Particular of scheme If  
any relating to the society

### Movable Property Details

**ADD MOVABLE PROPERTY**

### Immovable Property Details

**ADD IMMOVABLE PROPERTY**



Minimum number of  
Members shall be 7 and  
Maximum can be any  
number.

Sr.No	Name of the Member	Date of Birth	Gender	Occupation	Mobile No	Email	Aadhar No	PAN No	Nationality
1	Anil	09/12/1978	Male		8422924533	anil_kadam2005@yahoo.co.in			<a href="#">Edit</a>

Navigation: < 1 > 10

**ADD MEMBER**

### Mode of Succession

Mode of Succession \*

Maximum No Of  
Members

Minimum No Of Members

7

Tenure of Members

For Life

Objects of the society

- Charitable/Welfare
- Educational
- Medical
- Old Age Homes
- Orphanage
- Religious
- Social Service
- Sports
- Others

Particular other than  
documents about the  
origin or creation of  
society

Particular of scheme If  
any relating to the society

### Movable Property Details

**ADD MOVABLE PROPERTY**

### Immovable Property Details

**ADD IMMOVABLE PROPERTY**



Mention objects of the Society by putting a tick mark in the respective box.

Sr.No	Name of the Member	Date of Birth	Gender	Occupation	Mobile No	Email	Aadhar No	PAN No	Nationality
1	Anil	09/12/1978	Male		8422924533	anil_kadam2005@yahoo.co.in			<a href="#">Edit</a>

Navigation: < 1 > 10

**ADD MEMBER**

### Mode of Succession

Mode of Succession \*  Minimum No Of Members

Maximum No Of Members  Tenure of Members

For Life

Objects of the society

- Charitable/Welfare
- Educational
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- Old Age Homes
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- Religious
- Social Service
- Sports
- Others

Particular other than documents about the origin or creation of society

Particular of scheme if any relating to the society

### Movable Property Details

**ADD MOVABLE PROPERTY**

### Immovable Property Details

**ADD IMMOVABLE PROPERTY**



If your Society has any **movable or immovable property**, then fill information regarding **Sources of income, Annual income**. If not, then don't click.

documents about the origin or creation of society

any relating to the society

#### Movable Property Details

ADD MOVABLE PROPERTY

#### Immovable Property Details

ADD IMMOVABLE PROPERTY

#### Income Details

Sources of Income \*

#### Average Gross Annual Income

From Movable Property \*

From Immovable Property \*

Total Gross Income  
(Movable  
Property+Immovable  
Property)

#### Average annual expenditure

On remuneration to trustees and manager \*

On establishment and staff \*

On religious objects \*

On charitable objects \*



Then click on “ADD  
MOVABLE  
PROPERTY”.

documents about the  
origin or creation of  
society

any relating to the society

#### Movable Property Details

ADD MOVABLE PROPERTY

#### Immovable Property Details

ADD IMMOVABLE PROPERTY

#### Income Details

Sources of Income \*

#### Average Gross Annual Income

From Movable Property \*

From Immovable Property

Total Gross Income  
(Movable  
Property+Immovable  
Property)

#### Average annual expenditure

On remuneration to  
trustees and manager

On establishment and  
staff

On religious objects \*

On charitable objects \*



Fill every necessary information regarding movable property, in the form displayed on the screen.


- Educational
- Medical
- Old Age
- Orphanage
- Religious
- Social Se
- Sports
- Others

Particular other than documents about the origin or creation of trust

### Add Movable Property Details

Property Details \*

Estimated Value (in INR) \*

Purchase Date  

#### Movable Property Details

#### Immovable Property Details

#### Income Details

Sources of Income \*



After filling information,  
click on “SUBMIT”.


- Educational
- Medical
- Old Age H
- Orphanag
- Religious
- Social Se
- Sports
- Others

Particular other than documents about the origin or creation of trust

### Add Movable Property Details

Property Details \*

Estimated Value (in INR) \*

Purchase Date  

**SUBMIT** Close

#### Movable Property Details

ADD MOVABLE PROPERTY

#### Immovable Property Details

ADD IMMOVABLE PROPERTY

#### Income Details

Sources of Income \*





Now, click on “ADD  
IMMOVABLE  
PROPERTY”.

documents about the  
origin or creation of  
society

any relating to the society

#### Movable Property Details

ADD MOVABLE PROPERTY

#### Immovable Property Details

ADD IMMOVABLE PROPERTY

#### Income Details

Sources of Income \*

#### Average Gross Annual Income

From Movable Property \*

From Immovable Property \*

Total Gross Income  
(Movable  
Property+Immovable  
Property)

#### Average annual expenditure

On remuneration to  
trustees and manager \*

On establishment and  
staff \*

On religious objects \*

On charitable objects \*



Fill every necessary information of immovable property, in the form displayed on the screen. It is mandatory to fill information in the box where star sign is there.

### Movable Property Details

Sr.No	Property Details	Estimated Value	Purchase Date	Edit	Delete
1	Bike	70000	08/06/2017		

1 10

ADD MOVABLE PROPERTY

Imm

ADD

Inco

Aver

From

P

### Average annual expenditure

On remuneration to trustees and manager *	<input type="text"/>	On establishment and staff *	<input type="text"/>
On religious objects *	<input type="text"/>	On charitable objects *	<input type="text"/>
On miscellaneous items *	<input type="text"/>	Total Annual Expenditure	<input type="text"/>

### Add Immovable Property

Town/Village \*

C.S./Municipal/  
Survey No

Area \*

Assessment/Judi

Tenure/Nature \*

Estimated Value  
(in INR)

SAVE

Close



After filling the  
information, click on  
“SAVE”.

### Movable Property Details

Sr.No	Property Details	Estimated Value	Purchase Date		
1	Bike	70000	08/06/2017	Edit	Delete

ADD MOVABLE PROPERTY

### Add Immovable Property

Town/Village *	<input type="text"/>	C.S./Municipal/ Survey No	<input type="text"/>
Area *	<input type="text"/>	Assessment/Judi	<input type="text"/>
Tenure/Nature *	<input type="text"/>	Estimated Value (in INR)	<input type="text"/>

SAVE

Close

### Average annual expenditure

On remuneration to trustees and manager *	<input type="text"/>	On establishment and staff *	<input type="text"/>
On religious objects *	<input type="text"/>	On charitable objects *	<input type="text"/>
On miscellaneous items *	<input type="text"/>	Total Annual Expenditure	<input type="text"/>



Fill every necessary information regarding communication details and other, in the form displayed on the screen. It is mandatory to fill information in the box where star sign is there.

Particular of encumbrances if any on trust property	<input type="text"/>	Particular of title-deeds pertaining to trust property and the names of trustees in possession thereof	<input type="text"/>
Remarks	<input type="text"/>		
<b>Communications With Trust/Society</b> <i>Note:- (These details will be used for all further communications with Trust/Society)</i>			
Contact Name *	<input type="text"/>	Local Contact Name	<input type="text"/>
Building Name Or Office Name	<input type="text"/>		<input type="text"/>
Street Name	<input type="text"/>		<input type="text"/>
LandMark	<input type="text"/>		<input type="text"/>
Pin	<input type="text"/>	District	<input type="text" value="Select"/>
Taluka	<input type="text" value="Select"/>	Village	<input type="text" value="Select"/>
Mobile No *	<input type="text"/>	Email Id *	<input type="text"/>

*Note:- (File name should be simple. Two dots, special characters except (space, "-" & "\_") are not allowed. File size above 1MB is not allowed.)*

Sr.No	Document List	Upload Document List
1	Society Application	<input type="button" value="Choose File"/> <input type="text" value="No file chosen"/>
2	Memorandum of association/ (R&R)	<input type="button" value="Choose File"/> <input type="text" value="No file chosen"/>
3	Consent letter of members	<input type="button" value="Choose File"/> <input type="text" value="No file chosen"/>



Sr.No	Document List	Upload Document List
1	Society Application	<input type="button" value="Choose File"/> No file chosen
2	Memorandum of association/ (R&R)	<input type="button" value="Choose File"/> No file chosen
3	Consent letter of members	<input type="button" value="Choose File"/> No file chosen
4	Authority Letter from Board of Members	<input type="button" value="Choose File"/> No file chosen
5	Board Resolution copy	<input type="button" value="Choose File"/> No file chosen
6	Trust Office Address proof	<input type="button" value="Choose File"/> No file chosen
7	NOC for Trust Office Address	<input type="button" value="Choose File"/> No file chosen
8	Address proof of all members	<input type="button" value="Choose File"/> No file chosen
9	Identity proof of all members	<input type="button" value="Choose File"/> No file chosen
10	Affidavit of Applicant	<input type="button" value="Choose File"/> No file chosen
11	Application regarding exemption from paper publication	<input type="button" value="Choose File"/> No file chosen <input type="button" value="No file chosen"/>
12	Vakalatnama	<input type="button" value="Choose File"/> No file chosen
13	Statement relating to persons employed by society(Schedule II-see rule 8)	<input type="button" value="Choose File"/> No file chosen
14	Rules & Regulation / Constitution	<input type="button" value="Choose File"/> No file chosen

Upload following documents:

1. Application for Registration of a Society.
2. Memorandum of Association.
3. Consent Letter of Members.
4. Authority Letter from Board of Members.
5. Board Resolution copy.



6. Trust's office address proof.
7. NOC for Trust Office Address.
8. Address proof of all members.
9. Identity proof of all members.
10. Self - Declaration.
11. Application regarding exemption from paper publication. (Affix Rs.10/- court fee stamp).
12. Vakalatnama (if submitted)

Sr.No	Document List	Upload Document List
1	Society Application	<input type="button" value="Choose File"/> No file chosen
2	Memorandum of association/ (R&R)	<input type="button" value="Choose File"/> No file chosen
3	Consent letter of members	<input type="button" value="Choose File"/> No file chosen
4	Authority Letter from Board of Members	<input type="button" value="Choose File"/> No file chosen
5	Board Resolution copy	<input type="button" value="Choose File"/> No file chosen
6	Trust Office Address proof	<input type="button" value="Choose File"/> No file chosen
7	NOC for Trust Office Address	<input type="button" value="Choose File"/> No file chosen
8	Address proof of all members	<input type="button" value="Choose File"/> No file chosen
9	Identity proof of all members	<input type="button" value="Choose File"/> No file chosen
10	Affidavit of Applicant	<input type="button" value="Choose File"/> No file chosen
11	Application regarding exemption from paper publication	<input type="button" value="Choose File"/> No file chosen <input type="button" value="No file chosen"/>
12	Vakalatnama	<input type="button" value="Choose File"/> No file chosen
13	Statement relating to persons employed by society(Schedule II-see rule 8)	<input type="button" value="Choose File"/> No file chosen
14	Rules & Regulation / Constitution	<input type="button" value="Choose File"/> No file chosen



- 13. Schedule 1,2 and 6.
- 14. Rules and Regulations.
- 15. Any Other Document.

9	Identity proof of all members	<input type="button" value="Choose File"/> No file chosen
10	Affidavit of Applicant	<input type="button" value="Choose File"/> No file chosen
11	Application regarding exemption from paper publication	<input type="button" value="Choose File"/> No file chosen
12	Vakalatnama	<input type="button" value="Choose File"/> No file chosen
13	Statement relating to persons employed by society(Schedule II-see rule 8)	<input type="button" value="Choose File"/> No file chosen
14	Rules & Regulation / Constitution	<input type="button" value="Choose File"/> No file chosen
15	Any Other Document	<input type="button" value="Choose File"/> No file chosen

*Though above mentioned documents are necessary for addressing your application non availability of any of the document may not be the reason for not processing your application*

#### Payment Detail

Payment Mode	<input type="text" value="Online"/>
RegistrationFee	<input type="text" value="Online"/>

*If you fail to submit your document your application will be cancelled and the amount you paid will be forfeited*



While making entries in  
Society Registration  
Form, if work is left  
incomplete, then click on  
“SAVE AS DRAFT”.

9	Identity proof of all members	<input type="button" value="Choose File"/> No file chosen
10	Affidavit of Applicant	<input type="button" value="Choose File"/> No file chosen
11	Application regarding exemption from paper publication	<input type="button" value="Choose File"/> No file chosen
12	Vakalatnama	<input type="button" value="Choose File"/> No file chosen
13	Statement relating to persons employed by society(Schedule II-see rule 8)	<input type="button" value="Choose File"/> No file chosen
14	Rules & Regulation / Constitution	<input type="button" value="Choose File"/> No file chosen
15	Any Other Document	<input type="button" value="Choose File"/> No file chosen

*Though above mentioned documents are necessary for addressing your application non availability of any of the document may not be the reason for not processing your application*

#### Payment Detail

Payment Mode	<input type="text" value="Online"/>
RegistrationFee	<input type="text" value="Online"/>

*If you fail to submit your document your application will be cancelled and the amount you paid will be forfeited*

<input type="button" value="SAVE AS DRAFT"/>	<input type="button" value="SUBMIT"/>	<input type="button" value="CLEAR"/>
--	---------------------------------------	--------------------------------------





In Payment mode select  
“online” or “offline” mode.

9	Identity proof of all members	<input type="button" value="Choose File"/> No file chosen
10	Affidavit of Applicant	<input type="button" value="Choose File"/> No file chosen
11	Application regarding exemption from paper publication	<input type="button" value="Choose File"/> No file chosen
12	Vakalatnama	<input type="button" value="Choose File"/> No file chosen
13	Statement relating to persons employed by society(Schedule II-see rule 8)	<input type="button" value="Choose File"/> No file chosen
14	Rules & Regulation / Constitution	<input type="button" value="Choose File"/> No file chosen
15	Any Other Document	<input type="button" value="Choose File"/> No file chosen

*Though above mentioned documents are necessary for addressing your application non availability of any of the document may not be the reason for not processing your application*

#### Payment Detail

Payment Mode	<input type="text" value="Online"/>
RegistrationFee	<input type="text" value="Online"/>

*If you fail to submit your document your application will be cancelled and the amount you paid will be forfeited*



Now click on “SUBMIT”. If information is incomplete, you will get the message. Fill respective information. You will get the message once your application is submitted online. For e.g. Your Society Application is submitted successfully Your SRN No. {GBR/10944/1860/17}

9	Identity proof of all members	<input type="button" value="Choose File"/> No file chosen
10	Affidavit of Applicant	<input type="button" value="Choose File"/> No file chosen
11	Application regarding exemption from paper publication	<input type="button" value="Choose File"/> No file chosen
12	Vakalatnama	<input type="button" value="Choose File"/> No file chosen
13	Statement relating to persons employed by society(Schedule II-see rule 8)	<input type="button" value="Choose File"/> No file chosen
14	Rules & Regulation / Constitution	<input type="button" value="Choose File"/> No file chosen
15	Any Other Document	<input type="button" value="Choose File"/> No file chosen

*Though above mentioned documents are necessary for addressing your application non availability of any of the document may not be the reason for not processing your application*

#### Payment Detail

Payment Mode	<input type="text" value="Online"/>
Registration Fee	<input type="text" value="Select"/> <input type="text" value="Online"/> <input type="text" value="Offline"/>

*If you fail to submit your document your application will be cancelled and the amount you paid will be forfeited*

<input type="button" value="SAVE AS DRAFT"/>	<input type="button" value="SUBMIT"/>	<input type="button" value="CLEAR"/>
--	---------------------------------------	--------------------------------------



Click on “Online Payment” and then Select the respective SRNumber and click on “PROCEED TO PAYMENT” button and click on “PAY” button.

The Office of Charity Commissioner  
Maharashtra State

Welcome harish shravan dabhadde

Search the site...

FAQ | Site Map | Contact Us | Change Password

1 Online Payment

UNPAID PAID

Select	SRNumber	ChallanNumber	Amount
<input type="radio"/>	GBR/10944/1860/17	GBR/2017/0041634	50.00
2 <input checked="" type="radio"/>	GBR/11278/1860/17	GBR/2017/0052486	50.00

3 PROCEED TO PAYMENT

4 PAY

Payment Amount: 50.00

Name: harish shravan dabhadde

Email: harishdabhadde5@gmail.com

Mobile: 7083005927



Select any one of the payment option available on the screen.



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Government of Maharashtra Portal

Payment Mode Selection:

- Net Banking** (highlighted)
- Credit/Debit Card
- IMPS
- Wallet
- UPI

Transaction Fees:

- Rs 5 for transaction amount up to Rs. 500
- Rs 10 per transaction for payment from 501 and above.

**Pay Gov India (All Major Banks), NDML for Govt. of India**

- Rs.5 for per transaction payment
- Rs.2.5 for per transaction payment
- INR 3/- (For all banks)

Available Bank Options:

- Pay Gov India (All banks)
- ICICI Bank and (All Banks)** (highlighted)
- Yes Bank and (All Banks)
- Paytm

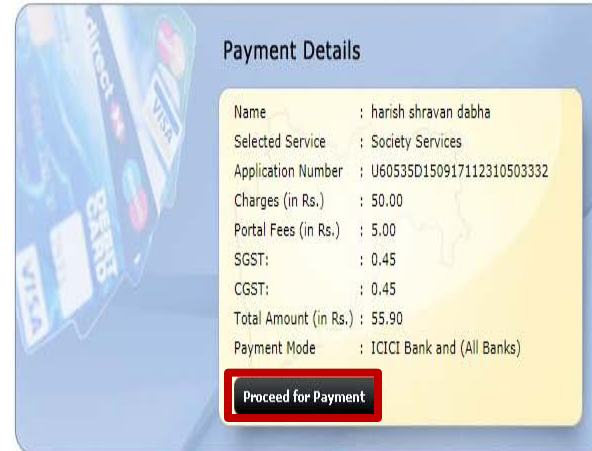


Click on “Proceed for  
Payment”.



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Government of Maharashtra Portal



### Payment Details

Name	: harish shravan dabha
Selected Service	: Society Services
Application Number	: U60535D150917112310503332
Charges (in Rs.)	: 50.00
Portal Fees (in Rs.)	: 5.00
SGST:	: 0.45
CGST:	: 0.45
Total Amount (in Rs.)	: 55.90
Payment Mode	: ICICI Bank and (All Banks)

**Proceed for Payment**



Register Trust

File A Complaint

Change Report

Search TrustEntry

Society

Event

Online Payment

Online Payment

Trust Account Reports

Trust Update

LOGOUT

Search Schedule-I Data

Schedule-I Data Entry

My Applications



Register Trust



Register A Society



Register An Event (41C)



File A Change Report



Request Certified Copy



Pay Your Fees



Submit Your Accounts



File A Complaint

Service Request Number

Application Type

Application Date

Trust Name

SEARCH

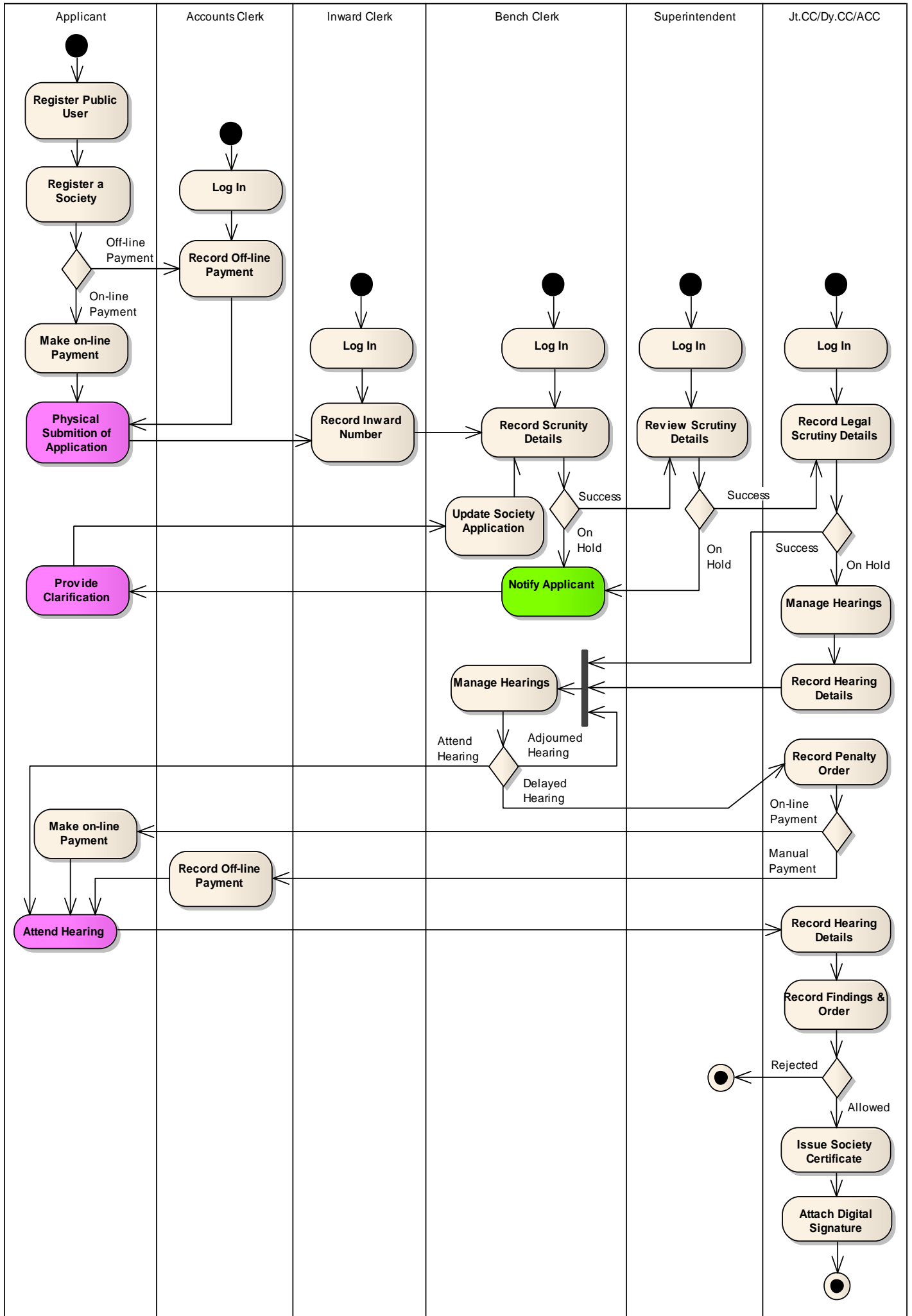
Service Request Number	Application Type	Trust Name	Application Date	Status
------------------------	------------------	------------	------------------	--------

GBR/11278/1860/17	SocietyRegistrationApplication	ganesh mitr mandal	12/09/2017 06:12:03	Inward
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[View Report](#)

On the Homepage of your login you can see the status of your application.

act Registration of Society for Publishing





## Note

After online submission of application, Applicant or his Representative or his Advocate should remain present within 30 days from the date of submission with all original documents and contact Superintendent, Society Registration and if the applicant have selected offline payment mode then has to pay the Society Registration fees of Rs.50/- and also the Trust Registration fee as per the property of the trust in the office.





**Office of the Charity Commissioner**  
Government of Maharashtra

