

**Circular No. 488 /2016 dated 15.12.2016** J.T.C. 6491/16

OFFICE OF THE  
CHARITY COMMISSIONER  
MAHARASHTRA STATE, BOMBAY  
DHARMADAYA AYUKTA BHAVAN  
3rd FLOOR  
8, Dr. ANNE BENTLEY ROAD  
WORLI, BOMBAY 400 018

1. Last year Special drive for disposing uncontested change reports was arranged during the period between 27.7.2015 to 5.9.2015. All the officers in the entire Maharashtra did their job well and several uncontested matters were disposed off. Our work was appreciated at all levels by Mantralaya, by trustees and the persons concerned with the Charity Organization. Therefore, for speedy disposal of the change reports and to initiate process for deregistration of trust as well for speedy disposal of other uncontested matters special drive is arranged during the period from 01.01.2017 to 31.01.2017. While taking survey of such change reports attempt shall be made to locate non-functioning trusts and steps shall be taken for deregistering them.

2. During above mentioned period every Joint Charity Commissioner/Deputy Charity Commissioner/Assistant

Charity Commissioner would schedule cases before him / her and seek the assistance of the Advocates and trustees by communicating them effectively and requesting them to remain present before him/her positively. A public notice in newspaper / Notice Board /Office Programme be also published. Attempt shall be made by every officer to dispose of uncontested cases before him/her. All the members of the staff are directed to cooperate this drive and be punctual in attending the office hours and extend their maximum cooperation.

**3.** Uncontested cases may be disposed of by requesting advocates to help the Charity Organization. Method generally followed in holding Lok Adalat may be followed. Such drive shall be taken in every office of the Organization under the guidance of the concerned Joint Charity Commissioner. To make this drive successful, every officer may make publication in the newspaper and may hold press conference and request journalists to give wide circulation.

**7.** If the concerned reporting trustees are present, their help may be taken. If they produce any documents, they be considered. Merely because reporting trustee is absent, change report should not be rejected or dismissed.

**8.** Inquiry as contemplated in law shall be made by the officers for decision on change reports during this period of special drive.

**9.** After scrutiny of record by the panels, the concerned officers shall decide that case preferably during the period of drive only.

**10.** Joint Charity Commissioner may concentrate on disposal of loan matters, miscellaneous matters and matters which may be infructuous or unworthy of consideration because of long period of pendency.

**11.** The concerned officers shall inform the Head office regarding disposal of the cases on each day by 5.00 p.m.

Help of Non-Government Organization may also be requested for such programme.


**4.** For making drive successful, list of uncontested change reports / cases may also be displayed on the notice board and published in the news papers with respective dates of its special hearing. Concerned may be allowed to take part even if they could not remain present on such respective dates but later attend during this period of drive. Officers are at liberty to lead to such drive in the manner they prefer, so that it would give maximum result.

**5.** All the contested cases before all the Courts may be adjourned during this period.

**6.** Advocates'/Judges' panel may be formed. Every Charity Officer shall sort out such uncontested cases before him and refer them to the panels for scrutiny and decide such cases during the period of drive.

**12.** All of you are well conversant with the procedure during Special Drive, hence, best results than previous Special Drive are expected.

Mumbai  
Dated:15.12.2016

  
(S.B.Savle)  
Charity Commissioner  
Maharashtra State, Mumbai.

**Copy to -**

- 1)** All Joint Charity Commissioners
- 2)** All Deputy Charity Commissioners
- 3)** All Assistant Charity Commissioners
- 4)** Establishment file
- 5)** Circular file.