

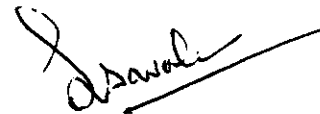
O.No. 5608/2016  
Office of Charity Commissioner,  
3<sup>rd</sup> Floor, Dr. Annie Besant Road,  
Worli, Mumbai.

Date : 26 OCT 2016

Circular No. 477 Dated 26.10.2016

It is observed that officers conducting departmental enquiries do not follow proper procedure prescribed in Maharashtra Civil Services (Discipline and Appeal) Rules, 1979 more particularly, provisions in Rule 8. Such errors committed in holding departmental enquiry affects its decision or sometimes make the whole process remandable and time consuming. As per Rules, every departmental enquiry has to be made final within six months. Officers not following these mandatory provisions may also be held responsible.

All the officers are, therefore, directed to take note of it and to be careful, cautious and diligent in holding enquiries.



(S.B.Savale)

Charity Commissioner,  
Maharashtra State, Mumbai

Copy to –

1) All Jt.C.Cs./ Dy.C.Cs. / A.C.Cs.