

No. 5328/2016

Office of Charity Commissioner,  
3<sup>rd</sup> Floor, Dr. Annie Besant Road,  
Worli, Mumbai.

Date: 13 OCT 2016

**Circular No. 474 Dated 13.10.2016**

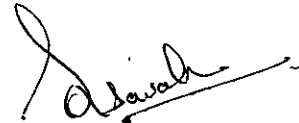
All the Jt. Charity Commissioners / Dy. Charity Commissioners / Assistant Charity Commissioners to note that while forwarding information regarding Annual Confidential Reports/Probation Reports of the officer,

- (i) Copies of their two judgments delivered by them during that year, in case of A.C.R. and Copies of two judgments delivered by them during last two years in case of report of probation
- (ii) Statements of disposal during the said period
- (iii) Statement of leave during the said period
- (iv) Details of departmental enquiry against them, if any
- (v) Details regarding administrative work done by them during the relevant year

be furnished.

Administrative staff should also take note.

This circular be followed scrupulously.



(S.B. Savale),

Charity Commissioner,  
Maharashtra State, Mumbai

Copy to-

1. All Jt. Charity Commissioners / Dy. Charity Commissioners / Assistant Charity Commissioners
2. Office file