

18 OCT 2014

OFFICE CIRCULAR NO.4^B) DATED 18/10/2014

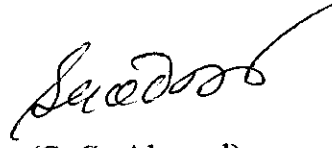
In pursuance of the discussion in the joint meeting of Charity Commissioner with the Joint Charity Commissioners, Deputy Charity Commissioners and Assistant Charity Commissioners on 16-10-2014, the Charity Commissioner, Maharashtra State, Mumbai issues the following instructions: -

1. All the Joint Charity Commissioners of the respective regions are directed to give training to the newly appointed Assistant Charity Commissioners and Deputy Charity Commissioners. They should keep in mind that newly appointed Assistant Charity Commissioners would have at least 10 days sittings on board with senior Deputy Charity Commissioner, if any. In case, there is no senior Deputy Charity Commissioner, the newly appointed Assistant Charity Commissioner would be given an opportunity to sit with the Joint Charity Commissioner when the Joint Charity Commissioners are hearing the appeals/revisions against the orders of the Assistant Charity Commissioner/Deputy Charity Commissioner.
2. They are further directed to impart training to the newly inducted employees as per the Government Circulars and manual.

3. They are further directed to give training to the old employees, if the old employees have not undergone training as per the Govt. G.R.s and Circulars.
4. All the Joint Charity Commissioners are directed to inform pre-hand: -
 - a) Training schedule for newly appointed Assistant Charity Commissioners or Deputy Charity Commissioners
 - b) Training schedule of the newly inducted employees
 - c) Training schedule for the old employeesto the Charity Commissioner, Maharashtra State, Mumbai.
5. All the Joint Charity Commissioners are directed to give a Question Book with answer keys in Marathi and English for implementing the Scheme for promotional examinations of the employees to the Charity Commissioner which would be approved after discussion with all the Joint Charity Commissioners in a meeting to be held very soon.
6. All the Joint Charity Commissioners are directed to give a schedule of workshops of the Deputy Charity Commissioners and Assistant Charity Commissioners of their respective regions to the Charity Commissioner up to 30th November, 2014.
7. All the Joint Charity Commissioners are directed to fix one hour before lunch on every second day of the month for cleaning

operations of the Desk of concerned employees in offices of Deputy Charity Commissioners and Assistant Charity Commissioners. If the holiday falls on 2nd day of each month, then same activity may be done on the subsequent day or dates, as would be fixed by Joint Charity Commissioners of respective regions.

8. All the Joint Charity Commissioners are requested to put the cases in the incoming Lok Adalat to be held on 13th December, 2014 and send number of cases put in the Lok Adalat to the Charity Commissioner, Mumbai. It is expected that the cases which are old and hotly contested be kept in Lok Adalat to persuade the parties to make a compromise, so that series of litigation would come to an end.



(S. S. Ahmed)

Charity Commissioner,
Maharashtra State, Mumbai.

Date : 18/10/2014.

Place: Mumbai.

Copy to: -

The Joint Charity Commissioner,
Head Office, Mumbai / Greater Mumbai / Nasik / Pune /
Kolhapur / Aurangabad / Latur / Amaravati / Nagpur.

Establish Department, Head Office, circular file.