

OFFICE CIRCULAR NO. 345 DATED 23-9-2008

Sub: - Writing of Roznama by concerned Clerk in the procedure instituted in Charity Organisation.

1. It has been noticed by this authority that Roznamas in the proceedings filed under the Bombay Public Trust Act, 1950, are not written either on the date on which the proceedings were kept for hearing before the concerned authorities or are written after some days and many a times for some months and more so are not written properly, mentioning correct events / happenings due to which the litigants have to face lot of difficulties;
2. It is therefore, hereby directed that the Branch Clerks/Concerned Clerks to write roznamas of every case/proceedings mentioning correct events; put up before the concerned authorities; on the very date and obtain signature of the authorities / presiding officer.
3. Concerned officer/ACC/Dy.CC/Jt.CC. to see that directions are strictly and scrupulously followed by the Bench Clerks/ Concerned Clerks.
4. Any laps on the part of any of the concerned will be viewed seriously.

Sd/-
(S. D. Mohod)
Charity Commissioner,
Maharashtra State, Mumbai.

Mumbai,
Dated :- 23-09-2008.

To,
The Joint Charity Commissioner,
Greater Mumbai Region/Nashik/Pune/Kolhapur/Aurangabad/Latur/Amravati/
Nagpur.

The Deputy Charity Commissioner,
Maharashtra State, Mumbai / Greater Mumbai Region/Nashik/Pune/Kolhapur/
Aurangabad/Latur/Amravati/ Nagpur.

The Assistant Charity Commissioner, Maharashtra State, Mumbai/
Greater Mumbai Region/Thane/Raigad/Nashik/Dhule/Jalgaon/Pune/
Ahmednagar/Satara/Sangli/Ratnagiri/Sindhudurga/Aurangabad/Jalana/Parbhani/
Nanded/Latur/Solapur/Osmanabad/Beed/Amravati/Akola/Buldhana/Yavatmal/
Nagpur/Wardha/Bhandara/Chandrapur/Gadchiroli.
All the Staff Members concerned.