

CIRCULAR NO. 193

SUBJECT :- Handing over and taking of the charge of the post in details with lists while proceeding on leave/ leave Preparatory to Retirements

It is observed that some of the members of the Staff working under the Charity Organisation are proceeding on Leave/ Leave Preparatory to Retirement without handing over the charge of the papers etc., to the concerned persons. In view of this all the members of the Staff Working under the Charity Organisation are hereby directed that hereafter while proceeding on Leave/ Leave Preparatory to Retirement they should hand over the charge in details with list to be concerned persons with signature of the incumbents.

Bombay:
Dated 20th September 1975

P.S. DHAMANE
For Charity Commissioner
Maharashtra State, Bombay