

## CIRCULAR No. 134

**SUBJECT :-** Verification of entries made on Public Trusts Registers.

It is noticed that the work of verification of entries made in the Registers of Public Trusts as provided in paragraph 3 of this Office Circular No. 33 is not done by the Superintendents in the Regional Offices. This work is found to be incomplete.

All the Regional Officers are, therefore, requested to see that this work is immediately taken in hand by the Superintendents in the respective regions and the arrears in this behalf are cleared as early as possible.

While verifying the entries, the Superintendent should see that the entries are made correctly by the clerk concerned in accordance with the findings given by the Regional Officer and that they disclose the correct position of the trust as per findings and record. If any mistakes are noticed in the entries they should be corrected under the orders of the Regional Officer.

The Regional Officer should also inspect the entries and their verification by the Superintendent as often as possible and in any case not less than three times a month and issue such instructions as may be necessary to the clerk and the Superintendent. With view to have effective Superintendence over the progress of work of verification of entries the Regional Officers should submit a monthly statement in the accompanying form in future on or before the 7th of

each month. The first statement in the form shall be for the month of April, 1969.

Dated: 1st April, 1969.

B.M. SAPRE,  
Charity Commissioner,  
Maharashtra State, Bombay.

Statement showing the progress of work of verification of entries made in the Register of Public Trusts by the Superintendents

Name of the Office :

Month :

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1. Total No. of Public Trusts Entries requiring verification as on the last date of the month

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2. No. of Public Trusts Entries verified by the Superintendent during the month

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3. No. of Public Trusts Entries remained to be verified at the end of the month

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4. Whether Regional Officer has inspected the entries as per Circular No. 40. If so, how many times during the month.

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5. Remarks

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Dy./Asstt. Charity Commissioner,  
.....Region .....

