

CIRCULAR No. 133

SUBJECT :- Maintenance of Register of Change Sch. IV -
Entries in Col. No. 4 of the Register - Instructions for

During the course of Inspection of Regional Office, it has been observed that there is no uniform practice of making entries under Col. No.4 of Register of Changes Schedule IV in respect of nature of change. In some of the Offices it is entered in details while in other Offices it is entered very briefly.

In order to have a uniform practice in this behalf Regional Officers are requested to see that the entries under this column are made in such a way that they are concise and clear. The details should be brief and should clearly indicate the change reported. The description should not also be lengthy and actual reproduction of change report should be avoided.

These instructions should be followed scrupulously, hereafter.

C.P. GODSAY,

Charity Commissioner,

Maharashtra State, Bombay.

Dated: 26th February, 1969.